

SPECIAL MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
MAY 19, 2010

MEMBERS PRESENT:

Lon Kellstrom Mayor
David Asson Council President
Wendy Holzman Councilor

ABSENT:

Sharlene Weed Councilor
Pat Thompson Councilor

STAFF PRESENT:

Eileen Stein City Manager
Pauline Hardie CDD Director
Paul Bertagna PW Director
Julie Pieper Office Specialist

ABSENT:

Lisa Young Finance Director
Kathy Nelson City Recorder

I. CALL TO ORDER

The meeting was called to order by Mayor Kellstrom at 8:42 a.m.

II. VISITOR COMMUNICATION

There was no visitor communication.

III. COUNCIL BUSINESS

- A. Discussion and Consideration of a Motion** to Approve an Amendment to the Intergovernmental Agreement (IGA) with the Oregon Department of Transportation (ODOT) for a Quick Response Program for the Cascade Avenue Streetscape Plan and Authorize the City Manager to Execute the Amended Agreement

Director Hardie stated the City has been working with SERA Architects on the preliminary design of the Cascade Avenue improvement project and that five design concepts have been developed. She stated the amendment to the IGA would allow additional time for SERA to meet with business owners, the Council and the public and extend the required completion date to October 2011. She stated the additional cost of \$27,000 to extend the contract would be paid by ODOT's Quick Response Program. She stated the City also received notice on May 18th it had received a grant in the amount of \$1.1 million for the project. **Manager Stein** added that ODOT had just submitted an application for a federal grant in the amount of \$1.6 million for the project, which if received, would complete the funding needed for the entire project.

Director Hardie commented the plan for Cascade Avenue is receiving recognition throughout the state and that she was asked to give a presentation on the project at the Oregon Planning Institute of Planners in September.

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Councilor Holzman moved to approve an amendment to the IGA with ODOT for a Quick Response Program for the Cascade Avenue Streetscape Plan and authorize the City Manager to execute the amended agreement. Councilor Asson seconded the motion. The motion carried unanimously.

III. ADJOURN – 8:46 a.m.

Respectfully submitted,

Kathy Nelson, City Recorder

Lon Kellstrom, Mayor