

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
SEPTEMBER 01, 2011

MEMBERS PRESENT:

Lon Kellstrom	Mayor
David Asson	Councilor President
Sharlene Weed	Councilor
Pat Thompson	Councilor
Wendy Holzman	Councilor

STAFF PRESENT:

Lisa Young	Finance Director
Paul Bertagna	Public Works Director
Eric Porter	Principal Planner
Kathy Nelson	City Recorder

ABSENT:

Eileen Stein	City Manager
Pauline Hardie	Comm Dev Director

The meeting was called to order by Mayor Kellstrom at 8:00 a.m.

1. Endangered Species Act (ESA) Mitigation Plan

Principal Planner Eric Porter explained how the re-introduction of steelhead into the lower Columbia River Basin including the Deschutes River and Whychus Creek had prompted a multi-jurisdictional effort to prepare a risk assessment evaluation. He stated the cities of Sisters, Bend, Redmond and Prineville, the counties of Deschutes, Crook and Jefferson and the Central Oregon Irrigation District partnered with Central Oregon Intergovernmental Council (COIC) who coordinating the effort to have ICF Jones and Stokes create a risk assessment for each of the participating jurisdictions. He reported each jurisdiction was evaluated in the categories of land use, stormwater management, pest control, surface and groundwater withdrawal, road maintenance and wastewater discharge.

Planner Porter stated the research by Stokes and Jones indicated the City had its highest potential for risk in the areas of land use, stormwater management and pesticide/herbicide control. He stated the risk associated with irrigation withdrawal of the Uncle John Ditch would be removed by Three Sisters Irrigation District's (TSID) piping project to divert the diversion point of the main canal.

Planner Porter stated Sisters Risk Mitigation Plan included tasks for the City designed to reduce or remove risks associated with protecting the steelhead. He stated some of the tasks had already been completed while the remainder should be completed over the next two years. He explained that adoption of the plan would not only validate the plan but would allow staff to begin working on the identified tasks. He stated any changes to the Comprehensive Plan, Development Code or Public Works Standards and Specifications would be brought to the Council for approval prior to any task beginning. He stated the Planning Commission had recommended approval of the document to the Council after its review.

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
SEPTEMBER 01, 2011

Councilor Holzman recommended a pesticide/herbicide list be made that would allow an easier way to identify potentially damaging chemicals by listing the common brand names for the chemical rather than the official name. **Councilor Thompson** suggested asking the Deschutes River Conservancy (DRC) and Upper Deschutes Water Council (UDWC) if they had that type of information or could assist in creating a list. He stated the agencies should assist with an educational campaign to inform individuals of what is safe and in what concentration.

Planner Porter reported some of the recommended strategies could become controversial such as creating a stormwater utility to mitigate stormwater and mapping the channel migration zone. He stated the City needs to have the Federal Emergency Management Agency (FEMA) remap Whychus Creek to reflect a more accurate 100 year flood plain zone. **Director Bertagna** stated the City had updated GIS data that could be given to FEMA to see if the agency would make the mapping changes.

Mayor Kellstrom asked about imposing a stormwater utility and **Director Bertagna** replied there are approximately 250 drywells in the City but it no longer put in drywells unless there are no other options. He stated the City had moved to the practice of creating swales instead.

2. Preview September 08, 2011 Workshop and Regular Meeting

City Recorder Nelson gave an overview of the August 25th workshop and regular meeting. **Director Bertagna** reported the City was still waiting to receive comments back from TSID regarding the Uncle John Ditch piping project agreement so it would be moved the September 22nd regular meeting instead.

3. City Updates

Director Young informed the Council the Shadow Lake Fire updates would be posted to the City website as well as in the lobby.

Director Young reported the auditors completed their audit fieldwork for FY 2010/11. She stated the June and July financial reports were in the Councilor's mailboxes. The **Council** requested time at a workshop to go over the end of fiscal year 2010/11 financial report. The item was added to the September 15th workshop.

Councilor Weed reported on the County Transportation System Plan (TSP) information community meeting that occurred August 29th. She indicated modeling information from the County and Oregon Department of Transportation (ODOT) would be forthcoming. **Councilor Holzman**, who also attended the meeting, stated those in attendance were against the proposal to put in four lanes from Black Butte Ranch to Sisters. She stated speeding up traffic from Black Butte Ranch to Sisters would not fix the problem. She stated the problem was the slowdown

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
SEPTEMBER 01, 2011

caused by traffic heading through Sisters at 20 miles an hour and as such the additional lanes should not be included in the County TSP.

Councilor Thompson asked if there were any community grant funds left in the budget as he had received a verbal request for grant funds. **Councilor Weed** stated there were not and she would like to have the Council revisit the possibility of adding funds to the budget at a later time.

Director Bertagna reported he had just received information concerning the intersection of Highway 20 and Barclay Drive that indicated ODOT, in response the ODOT's Freight Advisory Committee, was moving forward with a plan to install a signal at the intersection to coincide with the Cascade Avenue improvement project. He stated unless there was a policy change in the future, ODOT would not construct roundabouts on designated freight routes. He stated if ODOT installs a light at the Highway 20/Barclay intersection it would cause the Highway 20 and Locust Avenue intersection to fail, which could force ODOT to fix both intersections. He stated compounding the issue was that large trucks would be unable to navigate Barclay Drive without over-tracking.

Mayor Kellstrom stated he, Councilor Holzman and Manager Stein would meet with Bob Bryant, ODOT Region 4 Manager and Gary Farnsworth, ODOT Area Manager prior to the next Central Oregon Area Commission on Transportation (COACT) meeting to discuss the matter. **Councilor Weed** responded the City should push back very strongly since ODOT had been involved in the creation of the City's new TSP, the roundabout feasibility study and Cascade Avenue improvement project and never informed the City of its intent until now.

The meeting was adjourned at 9:09 a.m.

Respectfully submitted,

Kathy Nelson, City Recorder

Lon Kellstrom, Mayor